

	Full Governing Body Meeting - WHIS	
LOCATION	Join Zoom Meeting https://us06web.zoom.us/j/81998478535?pwd=Mmh1NkFtTVM5VVcrMnhvVHduZnp6dz09 Meeting ID: 819 9847 8535 Passcode: 778370	
CHAIR	Julia Wolage	
GOVERNORS PRESENT	Julia Wolage (JW) -Chair Wendy Harkness(WH)- Head Teacher Abby Hedger-Jones (AHJ) -Vice Chair Carole Kite (CK)-Vice Chair Denise Morton(DM) -Vice Chair Ben Massey (BM)	Clare Moonan (CM) -LA Gov Louise Smith (LS) Sonia Turney (ST) Ruth Wragg-Jones (RWJ) Eleanor Fagan (EF)
OTHER ATTENDEES	Rex Heasman (Associate Governor) (RH), Brad Hollick (Associate Governor)	
CLERK	Michelle McCann (MMC)	

MINUTES

<u>Item No.</u>	<u>Agenda Item</u>	<u>Lead</u>
1	<u>Welcome and Introductions</u>	JW
2	<u>Previous Minutes and Actions</u> 1. Approval of Minutes 26.5.21- these were approved 2. Approval of EFGB Minutes 14.6.21 – these were approved 3. Actions – there no updates	JW
3	<u>Update on Co-Location and LA approach and timing</u> Richard Barker has shared the news of federation with other school leaders. <ul style="list-style-type: none"> • The move from Connaught road will be under a consultation, driven by the LA, in the autumn term • It has been asked that a separate consultation be held in respect of new residents and change of use. • RB and WH have confirmed wording in regard to the move and this went out to staff today. • The school could be 1 of 12 that could be asked to reduce PAN but the closer the school is to 60 intake the less likely this would happen. The quicker the school can move to one site the more likely this will happen. <p>Governor Questions:</p> <p>It was asked if a consultation will happen before new parents make their choices in the Autumn Term. It was confirmed that the date of the 13th September is being looked at in regard to the co-location.</p> <p>It was asked if a message went out today has there been any immediate feedback from staff. LS confirmed that staff have talked to her about this today. Staff aren't surprised but are surprised at the timing. There are some worries about logistical issues but mostly there is a positive feeling about the move for the school.</p>	WH
4	<u>Classroom closures.</u> <ul style="list-style-type: none"> • 3 Year 2 classes (90 children) have been closed at School Road and 1 Year 1 class (30 children) are now self-isolating. 	

	<ul style="list-style-type: none"> • The school are fairly confident that this has come from outside of school. • One teacher has had a positive test result. • There are no closures at Connaught Road at the moment. • The school are listed as an outbreak school and if there are any more developments in Year 1 there may have to be further testing. • Schools are continuing COVID measures until the end of the school term. • Governors asked if closures are happening in other schools. This was confirmed. 	
<p>5</p>	<p><u>Committee Reports</u></p> <p>COVID Task and Recovery Group - this meeting has now been postponed until 20.7.21</p> <p>Safeguarding 24.6.21</p> <ul style="list-style-type: none"> • There was a lot of positive discussion in this meeting. • The number of referrals have gone up but was expected. • SCR was reviewed. • The meeting looked at school attendance which was at a good level. <p>Items to be carried over to the Federated Board:</p> <ol style="list-style-type: none"> 1. GDPR and the sharing of information between the schools 2. There is an action to look at a case study of a child. 3. Ben Patterson is completing an audit. This audit will need to come to the newly federated Safeguarding Committee. There are elements that will need to be shared across the FGB. 4. Safeguarding training will be online and then face to face. The Committee requested that Governors see the information given to staff in this area. 5. KCSIE will be circulated by the Clerks to new Governors. <p>Governor Questions:</p> <p>It was asked if Safeguarding issues have increased. It was confirmed that the referrals to CPOMBS as rising. All referrals to social care have been acted on.</p> <p>BM shared that teachers have been logging on CPOMBS and they are very aware. There is a very clear desire for social care to close some CiN plans. It is clear that social services are overwhelmed. LS shared that there are really robust systems in place. Teachers make contact with parents and if are not able to they will escalate these.</p> <p>Finance and Resources</p> <p>The committee discussed the financial strain the school are under as well as COVID funding coming in.</p> <p>Actions will be taken over to the federated board by CMc.</p> <p>Talked about challenges and constraints with the number of ECHP.</p> <p>No H&S issues to report.</p> <p>Update on the Governance Structure of the new board</p> <p>The working group have met on a number of occasions and developed a structure which has been open for feedback from everyone. Feedback to ensure strategic and statutory items are covered.</p> <p>There is a meeting on Friday.</p> <p>The terms of reference are currently being written.</p> <p>This is an evolving structure which will be revisited over the first 12 months.</p>	<p>CK</p> <p>DM</p> <p>BH</p> <p>CM</p>

	<p>The newly federation group will focus on the statutory link roles and gradually add as they progress as a governing body. The deep dives will still be in the structure.</p> <p>Governor Comments and Questions</p> <p>EYFS should be in Curriculum and Inclusion Committee as it operates differently in the curriculum. It could be that a link role or included as a core focus in the Committee as it will need to be high profile due to the new framework. This could be a link role connected to the C&I Committee.</p> <p>AHJ confirmed this has been discussed and needs to be a key part in embedding the new governors.</p> <p>The Green box for EYFS should be moved to Yellow and become a link role.</p>	
<p>5</p>	<p><u>Summer Term Policies</u></p> <p>The following policies were circulated via email for FGB questions by 17th May, these are now submitted for formal approval:</p> <p>Fire and Evacuation procedure - Policy to minimise vandalism - RE Policy Scheme for paying allowances to Governors School Publication Policy Succession Planning</p> <p>It was agreed that these will be circulated after the meeting and approval is required by Friday 19th July at 5pm.</p>	<p>CMc</p>
<p>6</p>	<p><u>Governance</u></p> <p>Thank you to all Governors standing down from 10th September 2021.</p> <p>WH expressed her thanks to all Governors.</p> <p>WH gave a personal thanks to RWJ, RH, EF, ST, JW for their help over their time in the Governing Body.</p> <p>A special thanks to ST was given for her support to WH over many years.</p> <p>A special thanks to JW for all her time and hard work since January in terms of co-location and the federated board.</p> <p>JW shared her thanks to all Governors and Staff for their support during the last few months.</p> <p>Updates:</p> <p>Consultation Process & Task & Finish Group established</p> <ul style="list-style-type: none"> • There will be staff consultation and a community consultation starting in September. • A small group has been formed of the Chairs and Vice-Chairs. • The groups job is to prepare the future thinking of co-location and other pieces around the consultation. • When the new federated board comes together this process will be streamlined. 	<p>WH/J W</p>

	<ul style="list-style-type: none"> • There will be opportunity for others to join this group. • There will be 3-4 meetings over the summer. • The permission to consult will go to the new board on the 10th. <p>Governor Questions: It was asked if the new parent governor will have an induction. This was confirmed as taking place over the next few weeks.</p> <p>It was shared that the new Staff Governor is Lorna Cummings. It was shared that this does concern Governors that WHIS may not be represented on the new board.</p> <p>It was requested that there be 2 staff governors that represent each school. It was requested that when the new governing body is formed that a co-opted governor be a staff member from WHIS. It will be ensured that there will be a parity across both schools on the newly federated board.</p> <p>It was requested to ensure that the parent governor induction is robust. AHJ confirmed that she would be happy to make contact and support the new WHIS parent governor.</p> <p>It was asked how the election process of Chairs will happen for the newly federated board. It was confirmed that at the meeting there will be an agenda item where the new board members can express an interest of Chair and this will be put into a vote to the whole board. This process is led by the Clerk.</p> <p>It was asked how the election of Chairs and membership of committees will happen. The Chair of Committees will also be a similar process with a voting process lead by the Clerks once the Committee Membership has been agreed, which will be at the first board meeting.</p>	
<p><u>Upcoming Meetings</u></p>	<p>Governor Selection July 13th Incorporation Meeting of New Federated Governing Board – 5-7pm, 20.7.21 FGB Federated Board – first meeting September 13th Other meetings – Chelle has attached meeting schedule for 21-22 in the papers.</p> <p><u>Other Meetings</u> Governance Working Group 10-11am, 9.7.21 Covid Task and Finish Group 7:45am on 20.7.21</p>	