

	<b>Full Governing Body Meeting</b>	
<b>DATE &amp; TIME</b>	<b>Wednesday 13<sup>th</sup> January 2021, 17:30-19:00</b>	
<b>LOCATION</b>	Virtual Meeting – Zoom Time: Jan 13, 2021 05:30 PM London	
<b>CHAIR</b>	Denise Morton/Julia Wolage	
<b>GOVERNORS PRESENT</b>	1. Denise Morton (DM) – Co-chair 2. Abby Hedger Jones (AHJ) – Co-chair 3. Wendy Harkness (WH) – Head Teacher 4. Joanne Alexander (JA) 5. Ruth Wragg-Jones (RWJ) 6. Sonia Turney (ST)	7. Clare Moonan (CM) 8. Julia Wolage (JHW) 9. Carol Kite (CK) 10. Louise Smith (LS) 11. Eleanor Fagan (EF)
<b>QUORUM</b>	6 (of 12) Governors (50%) needed for the meeting to be quorate	
<b>OTHER ATTENDEES</b>	Rex Heasman (Associate Governor) (RH)	
<b>CLERK</b>	Michelle McCann (MMC)	

AGENDA ITEM	
<b>1. Introduction &amp; Apologies</b>	Apologies were received from Jason Smith for this meeting.
<b>2. Governing board structure</b>	<p>DM and AHJ formally stepped down as co-chairs of Governing Board at this meeting.</p> <p>DM proposed to Governors that JHW takes over the role of Chair, subject to a vote. JHW proposed that AHJ, DM and CK become Vice Chairs to support this transition and JHW/WH moving forward.</p> <p>DM proposed that JHW become Chair of Governors. ST seconded this proposal. All Governors unanimously agreed this change.</p> <p>JHW raised the proposal for vice chairs (AHJ,DM, CK) and all Governors agreed this change to roles.</p> <p>Action – CMc to email Governor support and make changes to the Governor pages on the website. LS to update staff.</p>
<b>3. Previous Minutes</b>	Agreed, signed off and to posted on the website.

<p>4. <b>Head Teacher Remarks</b></p>	<p>4.1 Verbal update.</p> <p>WH shared her report and data around the current blended learning.</p> <ol style="list-style-type: none"><li>1. Overall attendance is above the national and local average.</li><li>2. 25% of the school requesting a school space in January.</li><li>3. Government have not included KS1 in distribution of free technology.</li><li>4. 31 Chrome-books distributed/on order.</li></ol> <p>WH shared that the teachers report on the daily home learning, if there has been no activity in 3 days the class teacher phones the carer.</p> <p>JA asked if there are more kids attending during this lockdown and are there issues with staff on site. WH shared that she is running a 2-week rota, 1 week in and 1 week off. Last time staff didn't have to come in as often. Running at 50% staff on site each week and others are working from home. Some INA's have requested working from home has been accommodated.</p> <p>CM asked what the definition of a vulnerable child is and WH explained that this covers those with EHCP plans, in addition are those children who haven't got access to technology. However, if all of these were all coming in this would be another 30 children on top. This doesn't include PP children. After the meeting WH provided the update as below over email to the FGB.</p> <p>Under the current government guidance, vulnerable children are those who are:</p> <ul style="list-style-type: none"><li>• Adopted/In Care</li><li>• Have an EHCP</li><li>• Are on a Child Protection, Child In Need or Early Help Plan</li><li>• Are on the edges of social services involvement, i.e. relatively recently closed to SS or likely to be involved soon</li><li>• Children for whom it's deemed that being away from school would be significantly detrimental to their mental health</li><li>• Those without appropriate tech (This one is new)</li></ul> <p>Children in receipt of PP receive it only due to being eligible for certain financial benefits, i.e. in receipt of very low household income, therefore being eligible for PP only without any of the bullet pointed factors doesn't make a child vulnerable and eligible for a place at school during partial school closure under the current guidelines.</p>
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**5. Heads of Schools Updates**

5.1 Virtual/On-line learning practical overview.

BM /LS presented how Seesaw is being used in school.

LS shared that WHIS is a reflective community and have looked at what has been learnt and the experiences of lockdown. It was important that Seesaw was ready from September so everything teachers had planned could be used both in the classroom in person and on Seesaw virtually.

BM shared that there has been data from parents and the school have identified those with limited tech. Chrome-books have been given out and the school have recommissioned some old computers. New (30) Chrome-books will be distributed shortly. Paper copies of work is being sent out to families, ongoing since March.

All teachers and support staff have been trained to give feedback and there has been clear guidance on how to use the platform.

Feedback has been useful; it is no surprise that audio and video is a massive hit, so this has been improved and teachers upload more of this. Seesaw tutorials for parents have now been uploaded to enable greater usage. There is increased contact between home and school. There is a daily zoom so that children can see teacher and classmates.

Attendance is good and mirrors what is being done in school. BM shared an example of what happens during zoom calls. The teachers choose 2 stars of the day to celebrate learning.

Parents are commenting on the work, what they are finding useful and what is popular with the children. Every single piece of work is commented on and there is a huge value to that as a parent and to the child.

CM asked if there is a comparison between remoter learners and those in school. BM confirmed that they should be following the same curriculum and activities in school/at home. There will be gaps but there will be interventions starting as well as supporting the greater depth children. LS most children are blended learning as those in school are not in school every day.

JHW and the Governors expressed thanks to all the staff for all of the great work.

**6. Committee Updates**

6.1 Covid –T&F group

- The group discussed feedback around blended learning.
- Input on tech survey and what access there is for children.
- Discussions are continuing about the use of catch-up funding and link to interventions.
- Staff wellbeing – outcome of discussion was thinking about benefits of a survey and this was carried out. This will be discussed at the next meeting with actions.

6.2 Finance Committee (Jason) - This was carried over to the next meeting.

6.3 Safeguarding Committee (Denise) -

DM advised that there has been a joint meeting with juniors. WHIS & HJ Committees will continue to meet separately for the foreseeable future. DM suggested that we should look at on-line/cyber security & and develop a policy and approach.

**7. Governor Business**

7.1 Proposed date change for Summer Term. The below changes were agreed.

FGB move from 12<sup>th</sup> May to **28<sup>th</sup> April.**

FGB move from 16<sup>th</sup> June to **30<sup>th</sup> June.**

7.2 Policy overview - the Policy schedule will be updated and circulated next week.

There will be a move to remote approval and responses need to be done in a timely manner. CMC to prompt in WhatsApp

7.3 Other Business

A confidential item regarding the future Governance of the school was discussed

Meeting ended at 18:55pm