



Positive Behaviour Information Booklet for Parents

'Aim High and Smile'

What is this booklet for?

At West Hove Infants we work in partnership with parents/carers and keep them informed about school systems and policy.

This booklet tells you:

- About our behaviour and relationships policy
- How we reward pupils for good behaviour
- How we deal with unacceptable behaviour
- Support available for pupils and parents
- What to do and who to talk to if you have concerns

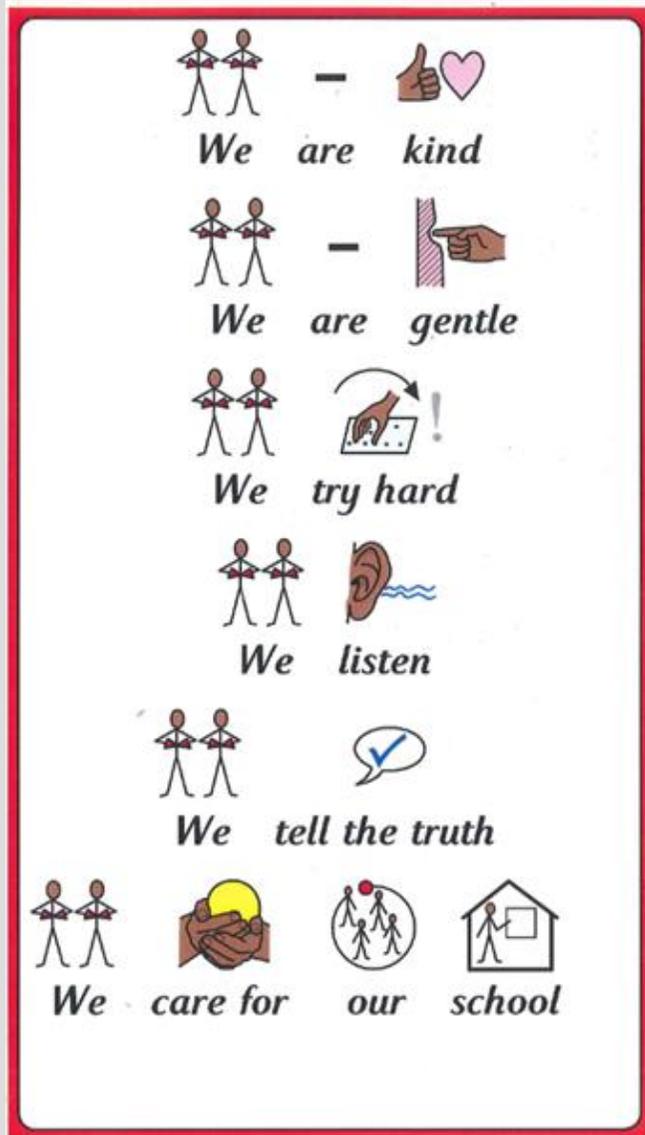


Our policy:

Our Behaviour & Relationships Policy is updated on frequent basis. (A full copy of the policy is available on request and on our Website). The policy works on the following principles:

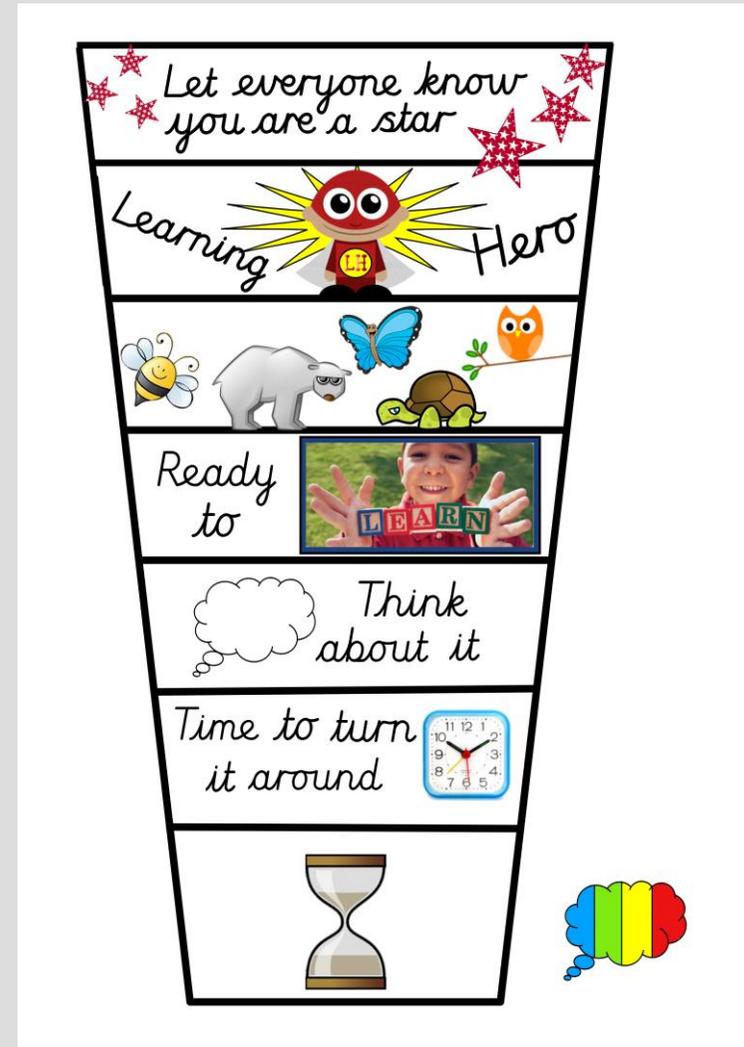
- 1) All members of the school community have rights and corresponding responsibilities.
- 2) We all have a right to an orderly school which fosters positive relationships and communication with others.
- 3) Positive behaviour and social skills are actively taught through our PSHE (Personal, Social and Health Education) & SEAL (Social and Emotional Aspects of Learning) curriculum and through assemblies.
- 4) Being positive encourages positive behaviour. We all respond better to encouragement and support than to negative response.
- 5) We believe that learning and teaching and behaviour are inextricably linked. We provide quality teaching which ensures pupils are interested in their work and less likely to misbehave.
- 6) Just as some children need extra help with work some may need extra help with behaviour.
- 7) Our policy and rules are clearly displayed and shared with everyone.

West Hove Infant School Golden Rules



How do we promote positive behaviour in the classroom?

This chart is on display in every classroom:



How does the behaviour chart work?

Ready to Learn

All children begin at this stage at the start of each lesson and especially at the beginning of each day.

Learning Powers

When children demonstrate good learning behaviours in relation to our 'learning powers' their names are moved into this section.



Learning Hero

Any child showing very good examples of 'behaviour for learning' moves to this section.

Let everyone know you are a star

Any child showing exceptional 'behaviour for learning' moves to this section and is sent to the Head of School for a certificate.

Think about it

Where there is low level disruption e.g. calling out, not demonstrating 'good sitting, listening, etc.' the child's name will be moved here. This is an opportunity for the child to think about their behaviour. Some children may need support to 'reset' and be ready to learn.

Time to turn it around

If child continues with low level disruption, a further warning is given and the child is told that this is their last warning.

Time Out

At this point the child will be given time out. This may mean missing 5 minutes of playtime, time out in another class or time out with the Head of School.

How does West Hove Infant School promote positive behaviour?

Our Behaviour & Relationships Policy is based on our school Golden Rules. These rules are displayed in every classroom and around the school. They are continually discussed with the children so that they agree, feel involved and are committed to them. They are actively taught during assemblies and circle time and are referred to by adults in the school to reinforce good behaviour.

We also use a wide range of strategies to teach and promote positive behaviour which include:

- ❖ Personal, Social, Health Education curriculum
- ❖ Circle Time
- ❖ Playground Buddies & Friendship Stop
- ❖ Time Out/In
- ❖ Lunchtime Nurture Club
- ❖ Circles of Friends or peer support
- ❖ Restorative Justice
- ❖ Individual Behaviour Plans,
- ❖ Incidents or concerns being shared with all staff so that we can support children as a team.

How are children rewarded for good behaviour & work?

- Spoken praise, smiles & encouragement
- Positive comments and reinforcement
- Name moves up the behaviour ladder
- Marbles in the Jar/Stickers on chart and class treats
- Reading Certificates
- Sharing and celebrating success in assembly
- Headteacher/Head of School stickers
- Telling parents good news about their child

How do we minimise poor behaviour?

We treat all pupils fairly and staff follow our behaviour policy (a copy of which can be found on our website). We take account of a pupil's educational and emotional needs but must give clear expectations and boundaries so that our school is a safe and respectful place to be. We react in a calm manner so that we can de-escalate the situation.

Some children may need extra help and we may set up individual behaviour systems for them. This is done with the child and their parent/ carer and recorded on an Individual Behaviour Plan. Our Inclusion Key Workers work to proactively support children with Social, Emotional and Behavioural difficulties.

We always aim to keep parents informed and try to find a positive way to deal with the situation. If incidents are serious or persistent parents will always be informed.



How do we manage behaviour at lunchtimes?

We have an excellent team of Mid-day Supervisory Assistants (MDSAs) who actively promote positive play at lunchtimes through games and activities. At our School Road site, they are supported by Year 5 playground buddies from the Junior School. If a child misbehaves at lunchtime staff will initially give a verbal warning, then time out but may also send the child to a member of the Senior Leadership Team. Any incidents are recorded and the class teacher informed at the end of playtime. Our Inclusion Key Workers provide additional support for children at lunchtimes.



What should parents do if they are concerned about a behaviour incident?

Whatever the problem we know that it can be very worrying and stressful for parents if they feel their child is “in trouble.” We will always involve parents if an incident is serious or if the same small problem keeps happening. If however you are concerned about anything please contact us as soon as possible.

- 1) Please **talk to the class teacher first**. They will often have first-hand information of any incident.
- 2) If needed other members of staff may be involved.

Whatever happens we will always find the facts out first and then deal calmly with the problem.

Staff will always support children as much as possible in their educational, social and emotional needs. As well as consultation with parents, teachers may look for extra support for your child from:

- The SENCO (Special Educational Needs Co-ordinator)
- The Headteacher or Head of School
- Inclusion Key Workers
- Behaviour and Inclusive Learning Team (BILT)
- Educational Psychologist
- Speech, Language & Literacy Support Services (SLLSS)
- Service for English as an Additional Language (EMAS)
- Attendance Officer
- ASD (Autistic Spectrum Disorder) Support Service
- Child Protection Team

Parents may also get extra support from:

- CAMHS (Counselling and Mental Health Services)
- AMAZE (support for parents with children who have SEN)
- Mosaic (support for black, Asian and mixed race families)
- Social services
- Health service professionals
- Sensory Needs Service
- Parenting groups/workshops in school



How does West Hove Infants deal with bullying?

We believe that everyone has the right to learn and work in a supportive, caring and safe environment without the fear of being bullied. We have a clear anti-bullying policy which is available on request or on our website.

Our policy defines bullying as being:

1. **on-going** (it is not the same as conflict between two equals or random unprovoked aggressive acts or incidents);
2. **deliberate**
3. **unequal** – it involves a power imbalance.

We minimise the opportunities for bullying through:

- increased supervision at play and lunchtimes
- staff vigilance – observing and listening
- teaching and reinforcing anti-bullying messages through PSHE lessons and assemblies
- recording incidents and looking for patterns / recurrences
- encouraging everyone in school to treat each other with care and respect

We deal with bullying by:

- dealing quickly with complaints/incidents
- an investigation which includes talking to the children involved and any witnesses
- individual and tailored support for the victim
- appropriate sanctions for the perpetrator
- close liaison with parents and carers

If you feel your child may be a victim of bullying behaviour please inform the School IMMEDIATELY. Your complaint will be taken seriously and appropriate action will follow.



WEST HOVE INFANT SCHOOL



A family of friends



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